

MINUTES – WAYLAND SCHOOL COMMITTEE  
Special Meeting – April 7, 2016 – Session #2

A Special Meeting of the Wayland School Committee was held on Thursday, April 7, 2016 at 7:00 P.M. in Room A149 at Wayland High School.

Present were:

Ellen Grieco, Chair  
Barb Fletcher, Vice Chair  
Donna Bouchard  
Jeanne Downs  
Kathie Steinberg

Also:

Kim Reichelt – Member-Elect of School Committee  
Mark Lanza, Town Counsel

Ellen Greico convened the special session as noted in the meeting notice for 7:00 p.m. this evening.

1. **Financial Matters:**

(a) Continued Discussion and Possible Vote to Approve FY17 Special Revenue Fund Budgets and Associated Fees/Tuitions:

As prepared by Susan Bottan, the School Committee reviewed the FY17 special revenue fund budgets and the associated fees and tuitions for BASE, Pegasus, The Children's Way, Enrichment, and Tutoring in preparation for the Committee's approval. Changes to the fees were approved by the School Committee at a previous meeting.

Upon a motion duly made by Barb Fletcher, seconded by Ellen Grieco, the School Committee voted (4-1) to approve the FY17 budgets for the Special Revenue Funds as presented tonight. (Donna opposed based on the use of surplus funds).

Upon a motion duly made by Barb Fletcher, seconded by Kathie Steinberg, the School Committee voted unanimously (5-0) to approve the FY17 fees and tuitions as presented tonight, except for WHS hockey, WHS crew, WHS sailing, and full day kindergarten.

A discussion ensued about separating the hockey, sailing, and crew fees from this vote. Full day kindergarten tuition was approved at a previous meeting.

(b) Vote to Approve Invoices from Pinck & Co., BidDocs Online, Inc., and Lockheed Window Corp. related to the Claypit Hill Windows Repair Project/MSBA Accelerated Repair Program:

Jeanne confirmed that the Permanent Municipal Building Committee approved these invoices at its last meeting.

Upon a motion duly made by Barb Fletcher, seconded by Kathie Steinberg, the School Committee voted unanimously (5-0) to approve the invoices from Pinck & Co., BidDocs Online, Inc., and Lockheed Window Corp related to the Claypit Hill Windows and Doors Repair Project, which is the MSBA accelerated repair program as presented tonight.

2. **Administrative/Procedural Matters:**

(a) Further Discussion of School Committee Comments on Budget for Town Meeting:

The Committee did not have a discussion on this matter.

(b) Discussion of Open Meeting Law and Public Record Matters, including Letters received from the Supervisor of Public Records on March 28, 2016 and March 24, 2016, and Discussion with AAG Hanne Rush regarding her Letter of March 15, 2016:

Ellen updated the School Committee regarding her conversation with Hanne Rush related to Ms. Rush's letter of March 15, 2016 in which the Committee is required to participate in Open Meeting Law training. Ms. Rush agreed to allow the School Committee to watch the May 20, 2015 training tape given by the law firm of Kopelman & Paige. Ms. Rush noted a 30-day time frame in which the School Committee must review the training tape; however, Ellen was confident that an extension would be approved. Mark Lanza will also be present to answer any questions from the School Committee.

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Paul updated the School Committee on the public records request from Philip Cohen, which is in the process of being copied and prepared for release. The School Department and Mr. Cohen agreed that each page will be copied at a cost of 5 cents per page. A discussion ensued in terms of charging for the time spent by staff in preparing this public records request.

Ellen reported on George Harris's request for Executive Session minutes. Mark Lanza is reviewing these minutes and Ellen will notify Mr. Harris of this.

3. **Consent Agenda:**

(a) Approval of Accounts Payables & Payroll Warrants:

- Wayland Public Schools Payroll Warrant, dated March 30, 2016, in the amount of \$1,290,769.31
- Wayland Public Schools Accounts Payables Warrant, dated April 7, 2016, in the amount of \$246,088.14

(b) Approval of Minutes:

- Regular Session of February 18, 2016

Upon a motion duly made by Barb Fletcher, seconded by Kathie Steinberg, the School Committee voted unanimously (5-0) to approve the Consent Agenda as presented tonight.

4. **Comments from the Public:**

There was no public comment.

5. **Recess to Town Meeting:**

Upon a motion duly made by Barb Fletcher, seconded by Donna Bouchard, the School Committee voted unanimously (5-0) to recess to Town Meeting at 7:25 p.m.

6. **Adjournment:**

Upon a motion duly made by Barb Fletcher, seconded by Jeanne Downs, the School Committee voted unanimously (5-0) to adjourn from Town Meeting at 10:20 p.m.

Respectfully submitted,

Paul Stein, Clerk  
Wayland School Committee

Corresponding Documentation:

1. Agenda & Backup Information
2. Spreadsheet regarding FY17 Special Revenue Fund Budgets and Associated Fees/Tuitions
3. Invoices from Pinck & Co., BidDocs Online, Inc. and Lockheed Window Corp.
4. Accounts Payables and Payroll Warrants
5. Regular Session Minutes of February 18, 2016
6. Executive Session Motion